Western District Lead Hand

LOCATION: Longwoods Road Conservation Area
DEPARTMENT: Conservation Lands and Services
REPORTING TO: Eastern District Supervisor

DATE POSTED: March 10, 2020
CLOSING DATE: March 23, 2020
ANTICIPATED START DATE: April 1, 2020

PURPOSE OF POSITION:
The Lead Hand carries out services related to grounds and building maintenance, and assists with daily operations in conservation areas.

QUALIFICATIONS:
- Operate campground booking system and assist campers
- Grass cutting, trail maintenance, forestry work
- Operate a light truck and trailer combination
- Equipment maintenance
- General building and grounds maintenance duties including minor facility repairs and cleaning
- Enforce Conservation Area regulations
- Issue tickets, if necessary evict problem visitors
- Perform opening and closing duties
- Greet incoming visitors and provide information and direction to facilities
- Clean and keep records of washrooms
- Assist with tree removal
- Perform other park duties as assigned by District Supervisor

SPECIFIC RESPONSIBILITIES:
- Relevant work experience in an outdoor recreational environment
- Experience with basic grounds maintenance equipment
- Some experience in facility maintenance (carpentry, mechanical, welding), fleet and equipment service, and recreational operations an asset
- Trade certification is an asset
- Able to deal with people sensitively, tactfully, diplomatically, and professionally at all times
- Flexible, able to deal with change
- Strong work ethic and positive team attitude
- Basic carpentry skills
- Provide police clearance check
- Must possess a valid driver’s license A or D preferred
- Possession of a valid CPR and First Aid certificate an asset.
COMPENSATION & HOURS:
Seasonal contract position; April-November, 2020; Wage of $18/hour

Please send a resume and cover letter by March 23, 2020 noting this position to:
Lower Thames Valley Conservation Authority
100 Thames Street
Chatham, ON N7L 2Y8 or
Fax: 519-352-3435 or
Email: randall.vanwagner@ltvca.ca

We thank all applicants for their interest. However, only those selected for an interview will be contacted.

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