Development Officer

Cataraqui Conservation is seeking a highly motivated individual to fill the position of Development Officer within our Watershed Planning and Engineering team. Cataraqui Conservation works with local communities to conserve natural resources in southeastern Ontario watersheds. For more information, please visit: www.crca.ca.

Location: Kingston, Ontario
Status: Full-time
Hours: 35 hours per week
Compensation: Level 8 on 2020 compensation grid ($56,969 - $75,958)

Key Responsibilities:
The Development Officer is responsible for the review of shoreline and in-water works applications made under the Conservation Authorities Act (Ontario Regulation 148/06: Development, Interference with Wetlands and Alterations to Shorelines and Watercourses) as well as enforcement of the regulation throughout Cataraqui Conservation’s jurisdiction. The Development Officer works as part of a multidisciplinary technical team.

- Review applications and prepare permits pursuant to Ontario Regulation 148/06: Development, Interference with Wetlands and Alterations to Shorelines and Watercourses (focus on shoreline and in-water works);
- Monitor compliance and conduct enforcement activities under the Regulation, including negotiating restoration compliance for enforcement files and pursuing enforcement matters through legal action as necessary;
- Provide technical advice to municipal partners, community organizations and members of the public.

Qualifications:
- A degree in biology, civil engineering, environmental science, geography, or a related field;
- A minimum of two (2) years of relevant work experience;
- Understanding of natural heritage systems, shorelines and riparian functions;
- Familiarity with planning and environmental legislation (e.g. Planning Act, Public Lands Act);
- Excellent communication / client service skills;
- A strong work ethic and a proven ability to work both collaboratively and independently;
- Proficiency with the full suite of Microsoft Office products, database and GIS software;
- The ability to inspect locations with rough terrain and in inclement weather;
- A valid class “G” driver’s license and a clean driving record;
- Asset: Provincial Offenses Officer designation.

How to Apply:
Interested candidates: please submit an electronic mail message with your name and “Development Officer” in the subject line, with a cover letter and résumé attached and addressed to Andrew Schmidt, Supervisor, Development Review, by 12:00 PM EST (noon) on Monday August 24, 2020 to: mailbox@crca.ca.

We thank all applicants for their interest; however, only those candidates selected for an interview will be contacted. Cataraqui Conservation is an equal opportunity employer. Interview accommodations for applicants with disabilities are available upon request.