
The Central Lake Ontario Conservation Authority (CLOCA) is a community based agency that works in partnership with watershed municipalities to protect the natural environment. This position is in partnership with the Ontario Federation of Anglers and Hunters (OFAH) Invasive Species Awareness program.

Job Description:

The assistant will work primarily with the Terrestrial Ecologist assisting in natural heritage inventories, including terrestrial monitoring (using Ecological Monitoring and Assessment Network protocols), Ecological Land Classification (ELC), invasive species monitoring, management, education and outreach.

The work will be split between field work, office work and community outreach. Field work will involve some physically demanding tasks; the assistant will be comfortable working alone in the field, around water, in inclement weather, extreme temperatures and around insects. Office work will consist of data entry using Microsoft Office products (i.e. Word, Excel and Access), ArcMap GIS, and conducting research to help support Natural Heritage programming. Community outreach will involve delivering CLOCA's Invasive Species education program at Purple Woods CA to local high school students, liaising with community groups by giving presentations to the general public and occasionally arranging volunteer events.

This position pays a wage of \$16.15 per hour based on a 35-hour work week. There is a possibility of occasional evening/weekend work. The employee must comply with CLOCA's Health and Safety Policy.

Key Responsibilities:

- Liaise with community groups and resource professionals to assist in the development of invading species awareness initiatives;
- Attend and provide support to community events
- Conduct presentations to various community organizations;
- Assist in Natural Heritage monitoring and management, including, but not limited to:
 - Implementing CLOCA's long-term Terrestrial Monitoring program
 - Conducting ELC on public lands
 - Implementing invasive species management plans for Conservation Area properties
 - Inventory, map and monitor invasive plant species in local Conservation Areas
- Research and report on topical scientific issues
- Process and enter collected data

Qualifications:

The successful candidate should have the following:

- * University or college experience in biology/natural resources
- * Experience completing field work and using field equipment
- * Flora identification skills
- * Invasive species identification skills
- * Forest bird and amphibian vocal identification skills (an asset, but not required)
- * Comfort with public speaking to large audiences
- * Ability to complete a variety of monitoring tasks with minimal supervision
- * Familiar with Ecological Land Classification
- * Familiar with the Ecological Monitoring and Assessment Network
- * Ability to research and report on topical scientific issues
- * Computer skills (ArcMap knowledge is an asset)
- * Experience using a handheld GPS
- * Valid Ontario driver's license and current first aid/CPR certification

* Transportation to CLOCA office

* Student must provide and wear green patch safety boots. Other required safety equipment as prescribed in the Health & Safety Manual is provided by the employer

To be eligible, individuals must 1) be between 15 and 30 years of age at the start of the employment; 2) have been registered as full-time students in the previous academic year and intend to return to school on a full-time basis in the next academic year; 3) be a Canadian citizen/permanent resident; 4) be legally entitled to work in Canada in accordance with relevant provincial/territorial legislation and regulations.

Send resume and cover letter, no later than Friday, March 2, 2018:

Diana Shermet
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NO TELEPHONE CALLS PLEASE

We thank all applicants for their interest; however, only candidates under consideration will be contacted. Central Lake Ontario Conservation is an equal opportunity employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code. CLOCA will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. Personal information provided is collected under the authority of The Municipal Freedom of Information and Protection of Privacy Act.