
JOB POSTING

Hamilton Conservation Authority (HCA) currently has the following full-time employment opportunity:

Carpenter Tradesperson

Position Description:

This position is part of our Capital Projects & Strategic Services division which undertakes all capital and major maintenance works for the HCA. The division focuses on developing new facilities and areas, as well as maintaining existing infrastructure. This is a permanent full-time position which reports to the Construction Projects Manager.

Position Duties:

The Carpenter Tradesperson is responsible for undertaking various construction projects such as; building and renovating small scale residential and commercial style facilities, forming and pouring small scale concrete projects, and general carpentry work that arises through internal work orders. The position will also undertake project layout and set levels and grades for construction projects. A good understanding of current building codes and safety standards is required as well as the ability to read and interpret construction drawings. The position requires operation of various types of power tools and equipment relating specifically to the carpentry trade and driving various types of HCA trucks, equipment and rental equipment. Developing project estimates, obtaining material quotations and their related acquisition will also be part of regular duties. This position may be required to supervise staff on occasion. Additional duties as assigned to assist the team effort.

Qualifications:

- General Carpenter Certification with the Ontario College of Trades and knowledge of safe working practices.
- Applicants should possess 5+ years of experience.
- Applicants must demonstrate good communication skills and the ability to work independently

- Able to lift up to 50+ lbs. on occasion
- Other certifications such as; Fall Arrest, First Aid, and Man-lift would be an asset.
- The successful candidate will be asked to provide a driver's abstract at their own cost

Experienced in/with:

- Installation of doors, windows, associated hardware and trim, retro-fit and new
- Installation of insulation, vapour barriers, etc.
- Installation of drywall, taping, finishing and priming
- Installation of suspended ceilings
- Installation of siding, roofing (Cedar, Asphalt and Steel) and eaves troughs, must be comfortable working at heights.
- Construction and installation of countertops, display cases, kiosks and cabinets
- Painting of small projects particularly relating to repairs, etc.
- Small flooring projects, including vinyl, hardwood, laminate and ceramic tiles
- Ability to estimate time required to complete a project.
- Ability to undertake framing carpentry, finishing carpentry, concrete form work carpentry
- Ability to undertake renovations, restorations and repairs due to vandalism, weather, etc.
- Placement and finishing of small concrete pours for foundations and slabs
- Working knowledge of the Occupational Health & Safety Act
- Working knowledge of the Ontario Building Code

Working Conditions:

The Carpenter Tradesperson will be based out of Millgrove works yard located at 594 5th Concession West Millgrove; however, most hours will be spent outdoors working at other Conservation Areas undertaking construction projects. Working hours are normally 8:00 am to 4:30 pm, Monday to Friday with a half-hour unpaid lunch, totalling 80 hours per two week, on a full-time basis. Some overtime and flexibility to work hours on weekends and evenings will occasionally be required. This is classified as a full-time permanent position.

Income Level:

This is a full-time/full-year position. The income for this position is salary classification H6 which ranges from \$27.42 to \$34.27 per hour (2018 rate). Progression will be based on merit. Yearly cost-of-living adjustments (COLA) may also be considered.

Fringe Benefits: This position is eligible for benefits as outlined in the Conservation Authority's Personnel Policy as it pertains to a **full-time** position. Most benefits become effective after the 3-month probation period (health, dental, disability insurances and life insurance); however, the Defined Contribution pension plan require a waiting period of 1 year.

Application Process:

If you are interested, please send your cover letter and resume in PDF or MS Word format via email or fax by 4pm Monday, March 19th, 2018 to:

Nancy Watts, Director of Human Resources

Hamilton Conservation Authority

838 Mineral Springs Road P.O Box 81067

Ancaster, Ontario L9G 4X1 Fax: (905) 648-4622

jobs@conservationhamilton.ca *(Please include job title in email subject line)*

www.conservationhamilton.on.ca

Although we appreciate the interest of all applicants, only those selected for an interview will be contacted. Accessibility accommodations are available for all parts of the recruitment process; applicants are asked to inform Human Resources for any disability required accommodations in advance.