



Resources Planner

Full-time, Contract

Immediate Opening

\$60,948 - \$72,387/Year

At Kawartha Conservation, we believe our success is dependent on people who want to achieve great things. We have a team of individuals who are talented, dedicated, and are committed to our mission to “*provide leadership in watershed management and conservation.*”

We are currently seeking a Resources Planner (18-month, maternity leave contract) with exceptional customer service skills to complement our Planning and Regulation team. This contract position is responsible for the coordination and review of documents circulated under the *Planning Act* and in addressing our regulation (made pursuant to Section 28 of the *Conservation Authorities Act*). Integration of watershed planning recommendations into our services and reviewing long-range planning initiatives are also elements of this role. The successful candidate will be familiar with the municipal planning process and will demonstrate the ability to comment on federal, provincial, and municipal legislative and policy documents from a conservation and watershed perspective.

To be successful in this position your qualifications will include:

- Graduate from an approved university or college with a background in Planning, Ecosystem Management, Resource Management or related field
- Minimum 3 years demonstrated experience in planning and policy driven programs or natural resource management
- Excellent understanding of natural systems, applied at watershed and site scales
- Interpersonal skills to deal with a variety of individuals
- Excellent verbal and written communication skills
- Attention to detail
- Conflict resolution skills
- Aptitude for project management and time management
- Administration skills and organizational skills

If you possess these skills and share our corporate values of knowledge, innovation, integrity, teamwork, and performance excellence we encourage you to visit our website at www.kawarthaconservation.com for a full job description, and to review our complete list of corporate values that drive our success.

Applicants are required to electronically submit a cover letter, which specifically demonstrates how they meet the position qualifications above, with a resume in one MS WORD or ADOBE PDF, **no later than midnight, May 13, 2018** to:

Resumes@KawarthaConservation.com

Re: Resources Planner - Contract

Kawartha Conservation

277 Kenrei Road, Lindsay ON K9V 4R1

Tel: 705.328.2271 Fax: 705.328.2286

We appreciate the interest of all applicants; however, only those selected for interviews will be contacted. We will accommodate the needs of applicants in accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment and selection process. Please advise Human Resources to ensure your accessibility needs are accommodated throughout this process